

Rules and Regulations

1

Exhibitors may not start setting up EARLIER than 8:00 a.m. on Thursday, March 26.

2

Exhibitors must be set up by 8:00 p.m. on Thursday and ready for business at 9:00 a.m. on Friday, March 27.

3

All exhibitors must unload, then park in the designated "Exhibitor Parking" lot Thursday, Friday and Saturday.

4

Exhibitors are required to attend both days of the show.

5

The Mansfield Convention Center does not provide shipping services or storage before, during or after the trade show. Exhibitors must make their own arrangements for shipping and storage needs. K&J Convention Services, LLC (406) 442-3238 may be used for these services.

6

Exhibitors whose products are represented in stores must display at their booth a list of merchants where the products may be purchased.

7

Exhibitors may not use tape, tacks, nails, screws, or hooks on the walls and ceiling or in any way mar or deface the premises.

8

Exhibitors may not sublet, re-sell, or share booths without prior permission of the Marketplace Coordinator.

9

An adult must be directly responsible for each exhibit booth on both days, for all hours of the show.

10

Children under 18 must be under the direct supervision of a parent or guardian at all times. Unattended children, along with their parent or guardian, may be asked to leave the event immediately.

11

Exhibitors must sell using wholesale prices only on Buyer's Day (Friday) and retail prices only on Retail Day (Saturday).

12

Exhibitors must price their products for retail sales throughout the show and on Buyer's Day (Friday) display a highly visible Buyer's Term Card with wholesale and retail pricing.

13

For wholesale buyers, exhibitors must be capable of filling and delivering orders within a reasonable amount of time.

14

Exhibitors may not dismantle booths before 4:00 p.m. on Saturday, March 28, and must remove all exhibits and equipment from the Mansfield Convention Center no later than 8:00 p.m. that same day. Any item left after Saturday will be discarded.