

**The City Commission** serves as the legislative and governing body of the City of Great Falls. It is responsible for establishing City policies and goals. The City Commission has the authority to adopt laws, ordinances, and resolutions as needed to conduct the business of the City.

**The City Manager's Office** is responsible for assuring the city commission's policy direction is carried out. The staff is also responsible for a wide variety of special projects, such as developing intergovernmental agreements, measuring organizational efficiency, and budget development.

**The City Clerk Division** is responsible for the history of the City as an organization. The accomplishments and accountability of municipal governments is documented by the creation, maintenance, and preservation of public records.

**The Community Development Department** serves the citizens of Great Falls by facilitating, promoting, and ensuring quality development for our community. The Department has seven primary functions:

Building Permits	Civic Center Building maintenance
Federal Block Grants & Home Grants	Neighborhood Councils
Licensing	Parking and Zoning

**The Fire Department's** primary responsibility is to protect lives and property through fire prevention, fire suppression and investigation, emergency pre-hospital medical service, and maintenance of fire hydrants.

**The Fiscal Services Department** provides and accounts for services in support of other City operations. Fiscal Service operations encompass:

Accounts Payable/Receivable	Mapping
Budget/Analysis	Municipal Court
City Assessments	Payroll
Information Technology	Safety/Insurance
City Mail	Utility Billing/Customer Service

**The Housing Authority** provides staff and management to the Great Falls Housing Authority Board of Commissioners to manage and operate 490 units of public housing, 16 units of unsubsidized affordable housing in Great Falls, and 200 Section 8 Vouchers.

**The Human Resource Division** is responsible for recruitment, organizational training, and development of City personnel.

**The Legal Services Division** provides legal advice for the City Commission and City Staff, assists departments in preparing new ordinances or changes to existing ones, represents the City in civil litigation and prosecutes misdemeanor violations in Municipal Court.

**The Park and Recreation Department** is responsible for the City's parks and trees, swim pools, golf courses, City implemented recreation programs, Civic Center events, and the Visitor Center.

**The Police Department's** main objectives are to prevent and suppress crime. The 911 Dispatch Center located in the Police facility is managed by the Department and receives calls for the City of Great Falls, Cascade County, and four bordering counties.

**The Planning Department** provides services associated with land development, subdivision review, transportation planning, rezoning, annexations, and land use planning.

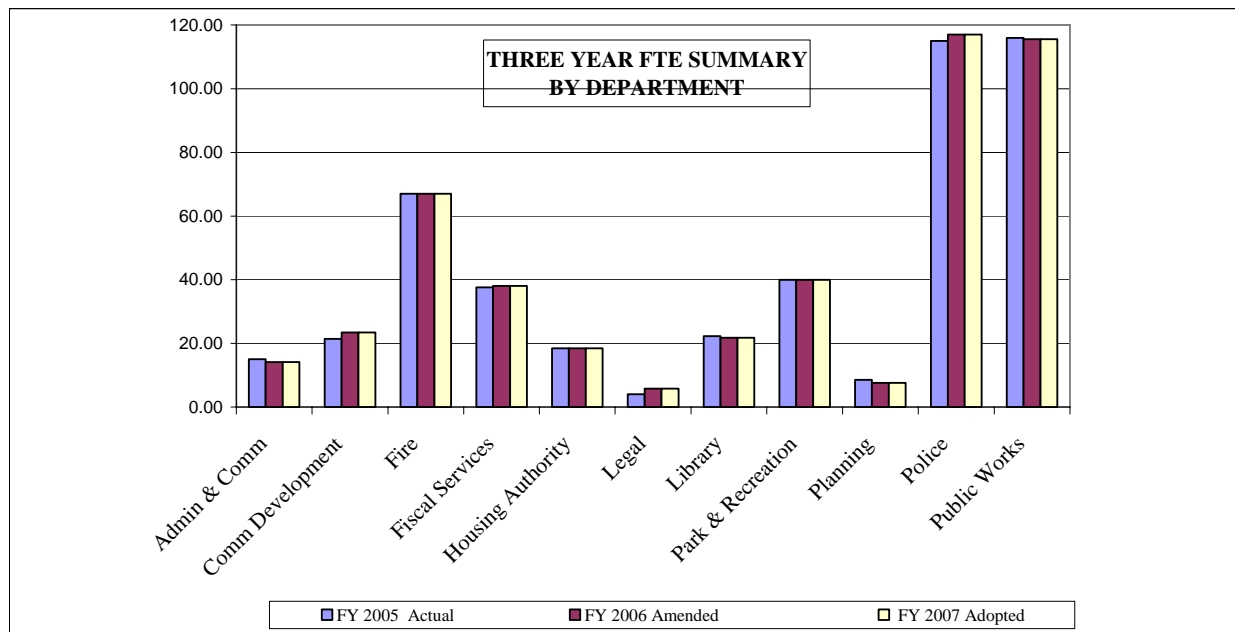
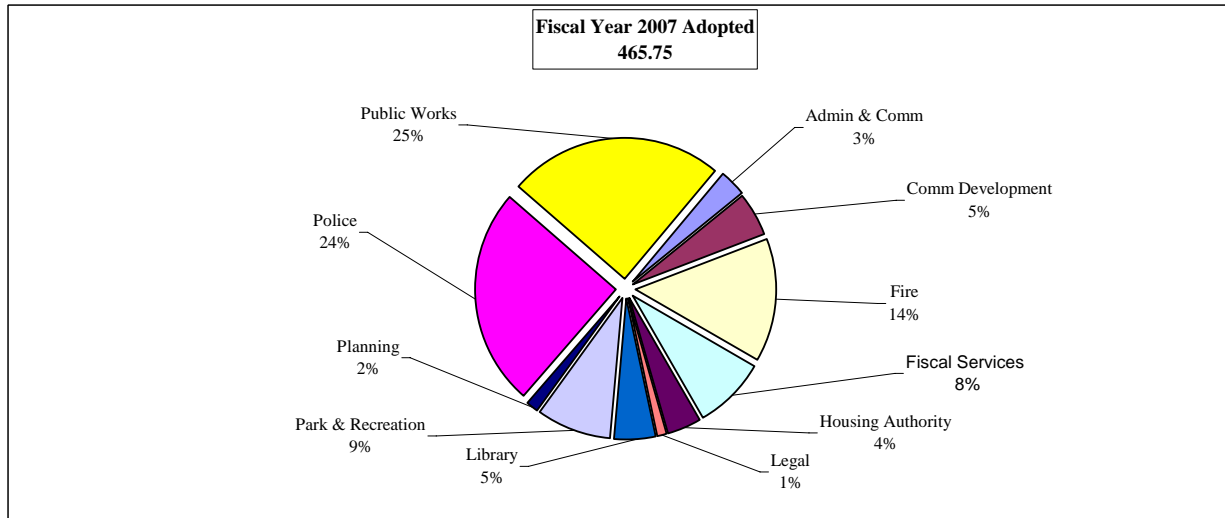
**The Public Library** provides the residents of Great Falls and Cascade County with access to information through books, internet access, interlibrary loan services, and the bookmobile. The Library also provides programming for children and adults as well as exhibits of art and culture. The Library is governed by a Board of Trustees appointed to five year terms by the City Commission.

**The Public Works Department** is responsible for the planning, organization, and coordination of three branches of Public Works:

Utilities – Water, Sewer, and Storm Drain

Operations – Sanitation, Street, and Central Garage

Engineering – Technical support for Utilities and Operations



	FY 2005 Actual	FY 2006 Amended	FY 2007 Adopted
Admin & Comm	15.06	14.16	14.16
Comm Development	21.44	23.43	23.43
Fire	67.00	67.00	67.00
Fiscal Services	37.62	38.05	38.05
Housing Authority	18.50	18.50	18.50
Legal	4.00	5.80	5.80
Library	22.27	21.76	21.76
Park & Recreation	39.98	39.93	39.93
Planning	8.60	7.60	7.60
Police	115.00	117.00	117.00
Public Works	116.00	115.50	115.50
<b>Total Full &amp; Part-time Positions</b>	<b>465.47</b>	<b>468.73</b>	<b>468.73</b>

\*Temporary and seasonal employees not included.

**Full & Part Time Positions by Department ( Full Time Equivalent)**

**City of Great Falls, Montana**

	<b>FY 2005 Actual</b>	<b>FY 2006 Amended</b>	<b>FY 2007 Adopted</b>
<b>Administration</b>			
Mayor/City Commission			
Full Time	5.00	5.00	5.00
Part Time	-	-	-
City Manager			
Full Time	3.00	4.00	4.00
Part Time	0.40	0.25	0.25
City Clerk			
Full Time	3.00	1.00	1.00
Part Time	-	0.25	0.25
Human Resources			
Full Time	3.06	3.06	3.06
Part Time	0.60	0.60	0.60
Housing Authority			
Full Time	18.50	17.50	17.50
Part Time	-	1.00	1.00
<b>Administration Group Total</b>	<b>33.56</b>	<b>32.66</b>	<b>32.66</b>
<b>Community Development</b>			
Full Time	21.44	23.43	23.43
Part Time	-	-	-
<b>Community Development Department Total</b>	<b>21.44</b>	<b>23.43</b>	<b>23.43</b>
<b>Fire</b>			
Full Time	67.00	67.00	67.00
Part Time	-	-	-
<b>Fire Department Total</b>	<b>67.00</b>	<b>67.00</b>	<b>67.00</b>
<b>Fiscal Services</b>			
Full Time	36.00	36.97	36.97
Part Time	1.62	1.08	1.08
<b>Fiscal Services Department Total</b>	<b>37.62</b>	<b>38.05</b>	<b>38.05</b>
<b>Legal</b>			
Full Time	2.00	5.00	5.00
Part Time	2.00	0.80	0.80
<b>Legal Department Total</b>	<b>4.00</b>	<b>5.80</b>	<b>5.80</b>
<b>Library</b>			
Full Time	17.00	15.00	15.00
Part Time	5.27	6.76	6.76
<b>Library Department Total</b>	<b>22.27</b>	<b>21.76</b>	<b>21.76</b>
<b>Park &amp; Recreation</b>			
Full Time	33.85	33.02	33.02
Part Time	6.13	6.91	6.91
Temporary/Seasonal	NA	38.24	38.24
<b>Park &amp; Recreation Department Total</b>	<b>39.98</b>	<b>78.17</b>	<b>78.17</b>
<b>Planning</b>			
Full Time	8.00	7.00	7.00
Part Time	0.60	0.60	0.60
<b>Planning Department Total</b>	<b>8.60</b>	<b>7.60</b>	<b>7.60</b>
<b>Police</b>			
Full Time	115.00	117.00	117.00
Part Time	-	-	-
<b>Police Department Total</b>	<b>115.00</b>	<b>117.00</b>	<b>117.00</b>
<b>Public Works</b>			
Full Time	116.00	115.50	115.50
Part Time	-	-	-
Temporary	NA	15.43	15.43
<b>Public Works Department Total</b>	<b>116.00</b>	<b>130.93</b>	<b>130.93</b>
<b>Total Full &amp; Part Time (FTE)</b>	<b>465.47</b>	<b>468.73</b>	<b>468.73</b>
<b>Total Temporary/Seasonal (FTE)</b>	<b>NA</b>	<b>53.67</b>	<b>54.00</b>
<b>Total Full Time Equivalent</b>	<b>NA</b>	<b>522.40</b>	<b>522.73</b>

NA = Not Available

**Full & Part Time Positions by Fund & Division (Full Time Equivalent) City of Great Falls, Montana**

	<b>FY 2005 Actual</b>	<b>FY 2006 Amended</b>	<b>FY 2007 Proposed</b>
<b><u>GENERAL FUND</u></b>			
Mayor/City Commission	5.00	5.00	5.00
City Court	8.50	8.48	8.48
City Manager	3.40	4.25	4.25
City Clerk	3.00	1.25	1.25
Neighborhood Council	1.00	1.00	1.00
Legal	4.00	5.80	5.80
Police			
Operations	90.27	92.27	92.27
Court Support	4.10	4.10	4.10
Fire			
Operations	65.88	63.58	63.58
Prevention	-	2.30	2.30
Fire Hydrant Maintenance	0.62	0.62	0.62
Emergency & Disaster	0.50	0.50	0.50
Park & Recreation			
Park Areas	11.26	10.28	10.28
Administration	Moved to General Fund FY 2007		5.00
<b>TOTAL GENERAL FUND</b>			
	197.53	199.43	204.43

**OTHER FUNDS**

Administration			
Human Resources	3.66	3.66	3.66
Community Development Funds			
Community Development Admin	2.33	2.33	2.33
Building Permits/Signs	8.60	9.80	9.80
Licenses	1.23	1.03	1.03
Innovation	1.00	1.00	1.00
Federal Block Grant	3.04	3.04	3.04
Federal Home Grant	0.40	0.40	0.40
Parking	0.84	0.83	0.83
Facility Admin	3.00	4.00	4.00
Fiscal Services Funds			
Insurance & Safety	1.55	1.55	1.05
Fiscal Services			
Administration	2.65	2.00	2.00
Accounting	6.15	6.37	6.37
Analysis & Budget	1.93	1.93	1.93
Payroll	1.20	1.15	1.15
Utilities	7.57	7.50	7.50
Mail	Moved from Insurance & Safety for FY2007		0.50
Information Technology			
Information Systems	5.07	6.07	6.07
Mapping	3.00	3.00	3.00
Housing Authority	18.50	18.50	18.50

**Full & Part Time Positions by Fund & Division (Full Time Equivalent) City of Great Falls, Montana**

	<b>FY 2005 Actual</b>	<b>FY 2006 Amended</b>	<b>FY 2007 Proposed</b>
Library	22.27	21.76	21.76
Park & Recreation Funds			
Golf	6.71	6.72	6.43
Park & Recreation Admin	4.00	4.00	-
Natural Resources	6.00	6.00	6.00
Recreation	2.92	2.30	2.00
Swimming Pool	5.42	7.31	7.02
Civic Center Events	3.67	2.82	2.70
Visitor's Center		0.50	0.50
Planning			
Operations	8.60	7.60	7.60
Police Department Funds			
Central Communications	1.30	1.30	1.30
Safety Services	19.33	19.33	19.33
Public Works Funds			
Street			
Street Maintenance	21.24	22.50	22.50
Traffic	4.68	4.75	4.75
Public Works Admin	3.00	3.25	3.25
Engineering	14.00	14.00	14.00
Water			
Customer Service	3.20	3.70	3.70
Lab Testing	1.00	1.00	1.00
Purification	11.06	12.06	12.06
Distribution	13.70	14.20	14.20
Sewer			
Customer Service	3.20	3.70	3.70
Sewer Treatment	1.44	1.44	1.44
Sewer Collection	6.20	6.20	6.20
Storm Drain	0.20	0.20	0.20
Sanitation	17.24	17.34	17.34
Central Garage	11.27	11.16	11.16
Craft Services			
Painters	1.19	-	-
Electricians	2.19	-	-
Plumbers	-	-	-
Carpenters	1.19	-	-
<b>TOTAL OTHER FUNDS</b>	267.94	269.30	264.30
<b>TOTAL ALL FUNDS</b>	465.47	468.73	468.73
<b>Total Temporary/Seasonal - All Funds</b>	NA	53.67	54.00
<b>TOTAL ALL FUNDS</b>	465.47	522.40	522.73