

Fund 517 – Sanitation

City of Great Falls, Montana

	FY 2005 Actual	FY 2006		FY 2007 Adopted	
		Original	Amended	Projected	
Fund Summary					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Intergovernmental	0	0	0	0	0
Charges for Services	2,620,302	2,748,825	2,748,825	2,721,234	2,804,075
Fines and Forfeitures	0	0	0	0	0
Internal Services	22,381	21,533	21,533	24,764	23,528
Special Assessments	2,483	0	0	1,578	0
Investment Earnings	11,243	11,954	11,954	11,954	7,878
Miscellaneous Revenue	37,987	43,286	43,286	49,306	51,294
Subtotal Operating Revenue	2,694,396	2,825,598	2,825,598	2,808,836	2,886,775
Proceeds from Long-term Debt	0	0	0	0	0
Transfers - In From Other Funds	2,267	0	0	0	0
Total Revenue	2,696,663	2,825,598	2,825,598	2,808,836	2,886,775
Personal Services	968,344	1,065,868	1,114,368	1,096,321	1,118,862
Supplies & Materials	117,594	186,457	186,457	155,970	186,582
Purchased Services	767,694	711,645	713,749	675,764	753,853
Other Costs	0	0	0	30	0
Debt Service - Interest & Fees	0	0	0	0	0
Internal Service, Interfund	574,162	601,744	599,640	581,295	611,446
Subtotal Operating Expenses	2,427,794	2,565,714	2,614,214	2,509,380	2,670,743
Debt Service - Principal	0	0	0	0	0
Capital Outlay	217,189	313,390	313,390	101,720	856,110
Transfers - Out to Other Funds	13,490	13,490	13,490	13,490	14,510
Total Expenditures	2,658,473	2,892,594	2,941,094	2,624,590	3,541,363
Revenue Over (Under) Expenditures	38,190	(66,996)	(115,496)	184,246	(654,588)
add (deduct) Net Changes in Reserves	0	0	0	(184,246)	378,553
Net Change in the Unreserved Balance	38,190	(66,996)	(115,496)	0	(276,035)
Reserves					
Beginning Balance - July 1	194,307	222,750	222,750	194,307	378,553
Net Change	0	0	0	184,246	(378,553)
Ending Balance - June 30	194,307	222,750	222,750	378,553	0
Unreserved Balance					
Beginning Balance - July 1	307,881	537,215	537,215	346,071	346,071
Net Change	38,190	(66,996)	(115,496)	0	(276,035)
Ending Balance - June 30	346,071	470,219	421,719	346,071	70,036

Fund Purpose

The Sanitation Fund is administered by the Public Works Department. This fund accounts for the revenue and expenditures of the Sanitation Division. The Sanitation Division is responsible for the collection and transportation of solid waste from approximately 14,000 residential and 1,500 commercial customers to approved disposal sites. Nearly 32,500 tons of solid waste are collected and disposed of annually. The fund provides recycling options for sanitation customers and the general public.

The majority of revenue is derived from fees to customers for residential and commercial collection and disposal services. This budget includes a 3% increase in commercial and residential rates to fund increased costs for salaries, fuel, and landfill fees.

The Sanitation Fund has five divisions. The divisions are:

- **Central Garage/Equipment Revolving**

The Central Garage Division administers replacement services for all major vehicles and equipment of the City. Machinery and equipment scheduled for replacement are addressed through this budget.

- **Sanitation – Administration**

The Sanitation Administration function provides supervision to both residential and commercial solid waste collection, disposal and city recycling activities.

- **Sanitation - Commercial**

The Commercial Division is responsible for the collection and transportation of solid waste from commercial customers to approved disposal sites. Commercial customers are serviced with automated collection equipment. Container sizes range from one cubic yard to forty cubic yards, allowing customers to select the container size and level of service which best meets their requirements. Commercial service is also provided to twenty divisions of City departments.

- **Sanitation - Residential**

The Residential Division is responsible for the collection and transportation of solid waste from residential customers to approved disposal sites. Containers are provided to customers and refuse is collected weekly with an automated collection system. Customers with brush or material too large to place in the automated system containers are serviced weekly with a manual loading collection system. Recycling and Composting options are also available to customers.

- **Sanitation – City Recycling Center**

The City Recycling Center serves as a recycling and transfer facility for solid waste. The Center is open to the general public five days a week. The center accepts municipal household waste as well as motor oil, yard trimmings, white goods and other nonhazardous wastes. These wastes are separated for recycling, composting or land filling and transferred to approved locations. Additionally, the Center provides recycling at citywide locations using movable recycling containers, which are unloaded at approved recycling centers.

The Sanitation Fund organizational chart is in the Organization Section – Public Works Department.

Central Garage/Equipment Revolving**Budget Highlights**

Central Garage/Equipment Revolving is administered by the Public Works Department.

<i>Central Garage - Equipment Revolving</i> Public Works Department	FY 2005	FY 2006			FY 2007
	Actual	Original	Amended	Projected	Adopted
Personal Services	0	0	0	0	0
Supplies & Materials	0	0	0	0	0
Purchased Services	0	0	0	0	0
Other Costs	0	0	0	0	0
Debt Service - Interest & Fees	0	0	0	0	0
Internal Service, Interfund	0	0	0	0	0
Subtotal Operating Expenses	0	0	0	0	0
Debt Service - Principal	0	0	0	0	0
Capital Outlay	128,692	23,390	23,390	15,000	641,110
Total Central Garage - Equipment Revolving	128,692	23,390	23,390	15,000	641,110

Machinery and equipment scheduled for replacement are treated as withdrawals from the Equipment Revolving Schedule reserves and appropriated in this budget.

Major Accomplishments – Goals and Objectives

This budget only deals with scheduled transactions for machinery and equipment purchases.

Statements of accomplishment, goals, objectives and policies are not applicable.

Sanitation - Administration**Budget Highlights**

<i>Sanitation - Administration</i> Public Works Department	FY 2005	FY 2006			FY 2007
	Actual	Original	Amended	Projected	Adopted
Personal Services	180,919	185,927	234,427	237,231	197,736
Supplies & Materials	6,758	8,829	8,829	7,614	8,279
Purchased Services	14,484	14,475	16,579	14,805	17,425
Other Costs	0	0	0	0	0
Debt Service - Interest & Fees	0	0	0	0	0
Internal Service, Interfund	146,085	159,755	157,651	155,564	166,290
Subtotal Operating Expenses	348,246	368,986	417,486	415,214	389,730
Debt Service - Principal	0	0	0	0	0
Capital Outlay	2,055	100,000	100,000	0	75,000
Total Sanitation - Administration	350,301	468,986	517,486	415,214	464,730

Goals and Objectives**Major Accomplishments - In the Past Year**

- Purchased residential and commercial containers to maintain replacement container inventories.
- Provided curbside newsprint collection for residential customers in Bel-View Palisades and West Hill Additions.
- Made presentations on recycling and composting at local schools.
- Updated collection routes and brochures.
- Provided safety training for employees.
- Successfully bid on several major commercial accounts.
- Purchased new collection containers and enhanced customer service with a broader variety of container sizes.

Sanitation – Administration (continued)

Priority Goals and Objectives - For the Upcoming Year

- Expand yard waste collection/recycling programs.
- Enhance public awareness of solid waste issues through education programs.
- Continue curbside collection of newsprint.
- Continue post consumer glass collection.

Sanitation - Commercial

Budget Highlights

Sanitation - Commercial

Public Works Department	FY 2005	FY 2006		FY 2007	
	Actual	Original	Amended	Projected	Adopted
Personal Services	232,819	294,065	294,065	281,578	307,305
Supplies & Materials	46,266	82,640	82,640	63,507	83,590
Purchased Services	214,351	192,195	192,195	169,635	200,200
Other Costs	0	0	0	0	0
Debt Service - Interest & Fees	0	0	0	0	0
Internal Service, Interfund	157,899	166,906	166,906	163,313	175,871
Subtotal Operating Expenses	651,335	735,806	735,806	678,033	766,966
Debt Service - Principal	0	0	0	0	0
Capital Outlay	26,957	40,000	40,000	30,000	40,000
Total Sanitation - Commercial	678,292	775,806	775,806	708,033	806,966

Goals and Objectives

Major Accomplishments - In the Past Year

- Provided service for the Christmas Stroll, Taste of the Falls, Art in the Park, the Downtown Sidewalk Sale, several parades, and other events.
- Successfully bid on several major commercial accounts.
- Provided recycling services to commercial cardboard generators.
- Reduced inventory of old commercial containers no longer reusable.

Priority Goals and Objectives - For the Upcoming Year

- Increase commercial service accounts by 2%.
- Continue efficiency studies of existing commercial collection routes.
- Explore waste reduction options for commercial customers.
- Recommend self-contained compactors in Great Falls Middle Schools for more efficiency and cost savings.
- Explore waste reduction and diversion opportunities.

Sanitation - Residential

Budget Highlights

Sanitation - Residential

Public Works Department	FY 2005	FY 2006		FY 2007	
	Actual	Original	Amended	Projected	Adopted
Personal Services	442,075	484,178	484,178	474,811	504,078
Supplies & Materials	57,222	85,043	85,043	76,316	85,068
Purchased Services	430,573	398,720	398,720	395,139	426,250
Other Costs	0	0	0	0	0
Debt Service - Interest & Fees	0	0	0	0	0
Internal Service, Interfund	220,877	216,560	216,560	216,560	216,486
Subtotal Operating Expenses	1,150,747	1,184,501	1,184,501	1,162,826	1,231,882
Debt Service - Principal	0	0	0	0	0
Capital Outlay	54,685	50,000	50,000	50,150	50,000
Total Sanitation - Residential	1,205,432	1,234,501	1,234,501	1,212,976	1,281,882

Sanitation – Residential (continued)

Goals and Objectives

Major Accomplishments - In the Past Year

- Provided curbside collection of newsprint.

Priority Goals and Objectives - For the Upcoming Year

- Provide curbside collection of newsprint.
- Increase residential customers by 2%.
- Provide uninterrupted brushing service during peak summer collections.
- Expand waste reduction options to customers.
- Continue efficiency studies of existing residential collection routes.
- Promote better customer service.
- Inform customers of alternatives for disposal of yard waste.
- Explore waste reduction and diversion opportunities.

Sanitation – City Recycling Center

Budget Highlights

<i>Sanitation - City Recycling Center</i> Public Works Department	FY 2005	FY 2006		FY 2007	
	Actual	Original	Amended	Projected	Adopted
Personal Services	112,531	101,698	101,698	102,701	109,743
Supplies & Materials	7,348	9,945	9,945	8,533	9,645
Purchased Services	108,286	106,255	106,255	96,185	109,978
Other Costs	0	0	0	30	0
Debt Service - Interest & Fees	0	0	0	0	0
Internal Service, Interfund	40,226	48,763	48,763	36,098	45,123
Subtotal Operating Expenses	268,391	266,661	266,661	243,547	274,489
Debt Service - Principal	0	0	0	0	0
Capital Outlay	4,800	100,000	100,000	6,570	50,000
Total Sanitation - City Recycling Center	273,191	366,661	366,661	250,117	324,489

Sanitation – City Recycling Center

Goals and Objectives

Major Accomplishments - In the Past Year

- Received 257 tons of cardboard, 300 tons of newsprint, 5 tons of aluminum cans, 6,800 gallons of used motor oil, 5 tons of office paper, 23 tons of magazines, 50 tons of scrap steel-iron mixture and 70 tons of white goods, all of which were transferred to approved recycling locations.
- Diverted 1,100 tons of solid waste from the landfill.
- Continued the Christmas tree recycling project, which collected 2,300 trees for composting and 651 seedling certificates were given to participants. Local staff members of Fish, Wildlife and Parks were involved in the project.

Priority Goals and Objectives - For the Upcoming Year

- Promote use of the facility through public education.
- Reduce disposal costs through waste separation efforts.