Computer Classes at the Library

PRESS RELEASE

FOR IMMEDIATE RELEASE

Date: September 11, 2012
Contact: Susie McIntyre
Great Falls Library

REGISTER EARLY FOR FREE COMPUTER CLASSES AT GREAT FALLS PUBLIC LIBRARY

Great Falls, Montana – The Great Falls Public Library is presenting a four-part series of free computer classes on Mondays in September and October from 6:00 – 7:30 pm. This series, Computer Basics: The Second Step, is for those wishing to move beyond basics.

All classes will be held on the second floor of the library. People attending the classes must arrive at the library before 6:00 pm.

Due to high interest and limited computers, class size has been capped at 28. Anyone interested may register by calling the library at 453-0349 or stopping in at the 2nd floor Information Desk. However, you must register for the entire series. The schedule is listed below.

- September 24 Managing Files and Folders: Creating Folders, Saving & Moving Documents
- October 1 Word Documents: Formatting, Copying/Pasting, Saving Inserting Pictures & Other Objects
- October 8 World Wide Web: Finding What You Need, Uploading & Downloading, Participating in Online Communities
- October 15 E-mail: Making an Address Book, Formatting E-mails, Attaching Filesl

Contact Susie McIntyre at 453-0349 or check www.greatfallslibrary.org for more information.

These classes are sponsored in part by the Great Falls Public Library Foundation.

Supporting Documents

Press Release - Computer classes at the Library (227 KB) (PDF)

Source URL (retrieved on *07/31/2014 - 10:20pm*):
http://www.greatfallsmt.net/community/computer-classes-library