

AGENDA REPORT

DATE September 16, 2003

ITEM: CHANGE ORDER NO. 2 – MANSFIELD THEATER LIGHTING RENOVATION PROJECT, O. F. 1357

INITIATED BY: DONA HUGHES, CIVIC CENTER EVENTS COORDINATOR

ACTION REQUESTED: APPROVE CHANGE ORDER

PRESENTED BY: DONA HUGHES, CIVIC CENTER EVENTS COORDINATOR

REVIEWED & APPROVED BY: PATTY GUMENBERG, DEPUTY PARKS & RECREATION DIRECTOR

- - - - -

**RECOMMENDATION:** It is recommended that the City Commission approve Change Order No. 2 in the amount of \$3,160.06 for the Mansfield Theater Lighting Renovation Project, O. F. 1357.

**MOTION:** “I move the City Commission approve Change Order No. 2 in the amount of \$3,160.06 for the Mansfield Theater Lighting Renovation Project, O. F. 1357, and authorize the City Manager to execute the agreement.”

**SYNOPSIS:** The construction phase of this project started in August. It has been discovered that the safety harnesses that were planned for the upper lighting catwalk and balcony rail were accidentally left out of the contract. The harnesses are special belts that have a cable attached to a steel rail. The cable moves in and out on a reel as the wearer moves on the catwalk. If the wearer falls off, the cable catches on the reel and stops the fall. The harnesses are critical devices that are absolutely essential for people to wear while on the catwalk, which is about 30 feet above the stage. This change will be funded by the contingency within the lighting project funds.

**BACKGROUND:** The Mansfield Theater was opened in 1940. The existing lighting system is in need of a major modernization and upgrade, which this project will provide. After a funding campaign, the project was designed, and bids were opened on June 25, 2003. The City Commission awarded a contract to James Talcott Construction on July 15, 2003.

Change order number 1 was approved on August 22. It added 60 days to the original 90 days of contract time. This was necessary due to the long lead time in getting specialized equipment manufactured, delivered, and installed. That change order was not presented to the Commission since no additional funds were needed.

Lacy & Ebeling Engineering designed the project and is providing inspection services. Civic Center and Engineering Division staff is performing project administration duties.

Attachments: Change Order No. 2