

**CITY OF GREAT FALLS, MONTANA
AGENDA REPORT**

AGENDA# 5
DATE October 7, 2003

ITEM Ordinance 2863, pertaining to the membership and size of the Advisory Commission on International Relationships.

INITIATED BY Advisory Commission on International Relationships

ACTION REQUESTED Accept Ordinance 2863 on first reading and setting the second and final reading for October 21, 2003.

PREPARED BY Peggy J. Bourne, City Clerk

REVIEWED & APPROVED BY Coleen Balzarini, Fiscal Services Director

RECOMMENDATION:

Staff recommends the City Commission accept Ordinance 2863 on first reading and set the second and final reading for October 21, 2003.

MOTION:

“I move the City Commission accept Ordinance 2863 on first reading and set the second and final reading for October 21, 2003.

SYNOPSIS:

The members of the Advisory Commission on International Relationships (ACIR) requested the City Commission expand the size of the ACIR from five to seven members to nine to eleven members. They requested this change for the following reasons:

1. The workload associated with hosting foreign delegations to the City coupled with the personal commitments that each member already has, requires that the work be spread thinner than is now possible with its current seven members. The ACIR has to keep in consideration that the work starts when the hosting is announced and continues past the hosting with the submission of reports.
2. The ACIR’s level of activity requires the establishment of an administrative infrastructure that would assume some of the functions now being handled by City Staff.
3. An expanded administrative infrastructure would require an increase in their officers from two (Chairman and Vice Chairman) to four to include a Secretary and Treasurer. The requested member increase would assist in filling these positions.

If this request is approved, it is anticipated that the ACIR will be in a better position to plan projects, organize itself to address projects in an effective posture, and have people available to accomplish the tasks associated with projects.