

AGENDA REPORT

DATE August 17, 2004

**ITEM** SET PUBLIC HEARING FOR RESOLUTION 9412 TO LEVY AND ASSESS SPECIAL MAINTENANCE LIGHTING DISTRICTS.

**INITIATED BY** ANNUAL ASSESSMENT PROCESS

**ACTION REQUESTED** SET PUBLIC HEARING

**PREPARED BY** JUDY BURG, ACCOUNTING TECHNICIAN

**PRESENTED BY** COLEEN BALZARINI, CITY CONTROLLER

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RECOMMENDATION:

Staff recommends the City Commission set a public hearing date for Resolution 9412 to assess Special Maintenance Lighting Districts.

MOTION:

“I move to set the public hearing on Resolution 9412 for September 7, 2004 at 7:00 p.m.”

SYNOPSIS:

As part of the annual budget development and adoption procedures the Special Maintenance Lighting Districts Resolution must be submitted for City Commission adoption.

The Fiscal Services Department has finalized the Special Lighting District maintenance cost estimate which is reflected in Resolution 9412. These costs will include the projected 1.5% increase in utility cost. Maintenance and the administrative fee equal to 10% of estimated costs for the districts as presented in the annual budget will remain the same. The \$1,117,043 assessment for fiscal year 04/05 projects charges based on actual billings for the district and adjustments for cash balances from prior fiscal years.

BACKGROUND:

Sections 7-12-4301 and 7-12-4333, M.C.A., authorize the City Commission to create lighting districts and to assess the costs of installing and/or maintaining the districts to the owners of the properties embraced within the boundaries of such districts.

Continuation of street lighting in the SLD's requires special assessments for annual costs with resolution adoption by the City Commission. Sections 7-12-4329 and 7-12-4330, M.C.A., require a public notice and hearing prior to passage of a resolution to levy and assess Special Lighting Districts. Such resolution is required before staff may authorize assessment of property owners within the lighting district to defray expenses of the Lighting Districts.

In accordance with Section 7-1-4127, staff is requesting the City Commission order two publications of the Notice of Resolution for Assessment. This publication of the Notice of Resolution for Assessment also complies with Section 7-12-4329, MCA, requiring publication of notice within 5 days preceding the assessment hearing.

For comparison of SLD annual assessments:

<u>TOTAL ASSESSMENT</u>	<u>FISCAL YEAR</u>
\$895,507	00/01 (44 Districts)*
\$972,425	01/02 (37 Districts)**
\$1,144,059	02/03 (18 Districts)***
\$1,183,037	03/04 (16 Districts)****
\$1,117,034	04/05 (17 Districts)*****

- \* Three districts were consolidated into one.
- \*\* Seven districts were consolidated into one.
- \*\*\* Twenty-four (24) districts were consolidated into three.
- \*\*\*\* Two districts SLD-C and SLD-R are being assessed individually with separate resolutions for FY 03/04, as modifications were completed to both districts. The assessment totals for these districts are indicated in the individual resolutions.
- \*\*\*\*\* One new district was created – Special Lighting District – Industrial Lighting “SLD-I” No. 1298

The 04/05 assessment per district is indicated on the attached projection sheet.

SPECIAL LIGHTING DISTRICTS WITH SLDI - BUDGET WORKSHEET FOR 2004/2005

Revised 08/13/2004											TOTAL INTERNAL SERVICE CHARGES FOR FY 2004/2005																						
											ACCT CHARGES 101,509																						
											GENERAL 0																						
											ACCOUNTING 101,509																						
FISCAL YEAR 2004/2005											FISCAL YEAR 2004/2005											2	3	1									
FY 03/04											FY 03/04											FY 03/04											
-											+											+											
PROJECTED											PROJECTED											PROJECTED											
7/1/2003											6/30/2004											6/30/2004											
BUDGETED											7/1/2003											6/30/2004											
UTILTY											UTILTY											UTILTY											
EXPENSE											CASH											CASH											
FISCAL											FISCAL											FISCAL											
SER CHG											SER CHG											SER CHG											
MAINT &											MAINT &											MAINT &											
INSUR.											INSUR.											INSUR.											
REVENUE											REVENUE											REVENUE											
INTEREST											INTEREST											INTEREST											
ENDING											ENDING											ENDING											
CASH											CASH											CASH											
REVENUE											REVENUE											REVENUE											
NEEDED											NEEDED											NEEDED											
Last Year's											Last Year's											Last Year's											
Assessment											Assessment											Assessment											
03/04											03/04											03/04											
ASSESSMENT											ASSESSMENT											ASSESSMENT											
SELECTED											SELECTED											SELECTED											
SEE											SEE											SEE											
FOOTNOTE											FOOTNOTE											FOOTNOTE											
#											#											#											
18	STREET	902	2,397	1,071	2,133	208	0	2,593	17	1,340	1,340	193	2,197	219	2,416	2,197	219	0	2,416	1,219	1.50%	18	1,099	2,157	2,593	2,416	2						
650	PERIOD	903	10,042	2,055	9,192	877	451	8,649	39	223	223	602	9,468	943	10,411	9,468	943	600	11,011	2,479	1.50%	37	4,734	14,884	8,649	11,011	2						
651	STREET	904	1,431	5,492	1,653	125	0	605	45	4,364	4,364	69	1,702	170	1,872	1,702	170	0	1,872	2,608	1.50%	39	851	(1,680)	605	605	1						
912	STREET	907	12,441	5,630	11,043	1,077	0	12,746	84	6,340	6,340	1,178	11,374	1,133	12,508	11,374	1,133	0	12,508	6,014	1.50%	90	5,687	11,765	12,746	11,765	3						
973	STREET	909	365	4,800	346	32	0	293	23	4,738	4,738	19,608	357	36	392	357	36	0	392	2,458	1.50%	37	178	(4,205)	293	293	1						
1067A	ALLEY	913	4,349	1,410	3,881	377	0	4,726	26	1,904	1,904	875	3,998	398	4,396	3,998	398	0	4,396	1,951	1.50%	29	1,999	4,462	4,726	4,462	3						
1105	STREET	915	3,474	667	3,093	301	0	3,775	16	1,063	1,063	1,031	3,186	317	3,504	3,186	317	0	3,504	1,328	1.50%	20	1,593	4,013	3,775	4,013	3						
1230	STREET	922	155	82	139	13	0	168	1	100	100	6	143	14	157	143	14	0	157	86	1.50%	1	71	127	168	127	3						
1255	STREET	927	311	55	277	27	0	312	1	64	64	0	286	28	314	286	28	0	314	104	1.50%	2	143	390	312	314	2						
1261	PERIOD	932	3,841	18,257	3,517	334	1,411	3,288	148	16,432	16,432	58	3,622	361	3,983	3,622	361	1,600	5,583	9,121	1.50%	137	1,811	(10,775)	3,288	3,288	1						
1269	PERIOD	938	18,782	3,263	17,011	1,630	1,773	18,838	86	1,773	1,773	7,753	17,521	1,746	19,267	17,521	1,746	2,100	21,367	5,267	1.50%	79	8,761	26,175	18,838	21,367	2						
1270	PERIOD	939	5,101	6,010	4,727	444	2,171	4,224	62	2,954	2,954	35	4,869	485	5,354	4,869	485	2,000	7,354	2,694	1.50%	40	2,434	4,795	4,224	4,224	1						
1289	STREET	947	12,036	356	10,736	1,042	0	13,078	42	1,698	1,698	1,115	11,058	1,102	12,160	11,058	1,102	0	12,160	3,614	1.50%	54	5,529	15,938	13,078	13,078	1						
1290	STREET	948	987	566	867	85	0	1,117	7	737	737	0	893	89	982	893	89	0	982	592	1.50%	9	447	683	1,117	982	2						
1294	SLDA	961	122,923	56,166	109,696	10,645	0	123,773	822	60,420	60,420	7,119	112,987	11,259	124,247	112,987	11,259	0	124,247	58,457	1.50%	878	56,494	119,442	123,773	123,773	1						
1295	SLDC	963	51,071	20,227	45,629	4,424	0	55,495	318	25,987	25,987	3,021	30,301	3,019	33,320	30,301	3,019	0	33,320	20,569	1.50%	310	15,150	22,173	55,495	22,173	3						
1298	SLDI	962	0	0	0	0	0	0	0	0	0	0	16,697	1,664	18,361	16,697	1,664	0	18,361	4,174	1.50%	64	8,349	26,646	0	26,646	3						
1296	SLDR	965	842,021	401,998	742,590	72,822	0	914,843	5,823	507,252	507,252	44,013	764,868	76,220	841,088	764,868	76,220	0	841,088	444,843	1.50%	6,674	382,434	709,596	914,843	841,088	2						
1297	SLDT	967	24,025	14,362	22,432	2,094	0	14,512	177	4,525	4,525	826	23,105	2,303	25,408	23,105	2,303	0	25,408	8,039	1.50%	122	11,552	32,313	14,512	25,408	2						
general		217	0	24,078	0	6,146	1,209	0	176	16,899	16,899	0	0	0	0	0	0	1,400	1,400	8,449	1.50%	123	0	(17,022)									
	TOTAL		1,115,752	566,547	988,963	102,703	7,015	1,183,037	7,913	658,815	658,815	87,504	1,018,632	101,509	1,120,141	1,018,632	101,509	7,700	1,127,841	584,066			8,763	509,316	961,878	1,183,037	1,117,034	n/a					

- 1) Assessment Revenue needed for desired ending cash balance is negative or considerably less than the 03/04 assessment. Last year's assessment amount selected to assess this year.
- 2) Assessment Revenue needed for desired ending cash balance is greater than or equal to the maximum assessment allowed. Maximum assessment amount selected.
- 3) Assessment Revenue needed for desired ending cash balance is less than the maximum assessment allowed. Assessment Revenue needed for desired ending cash balance selected.