

AGENDA REPORT

DATE August 17, 2004

ITEM Purchase of Equipment – 150 Electronic Parking Meter Mechanisms & Domes

INITIATED BY Community Development Department

ACTION REQUESTED Approve Purchase of Meter Mechanisms & Domes

PREPARED BY Joe LaForest, Parking & Zoning Supervisor

REVIEWED & APPROVED BY Mike Rattray, Community Development Director

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**RECOMMENDATION:**

Staff recommends the City Commission approve the purchase of 150 electronic parking meter mechanisms and plastic domes.

**MOTION:**

I move the City Commission approve the purchase of the 150 electronic mechanisms and plastic domes.

**SYNOPSIS:**

Duncan Industries is the manufacturer of the meters and meter housings utilized throughout the meter district. Purchasing the new electronic devices from Duncan Industries enables the Parking Program to avoid the additional cost of purchasing new meter housings. The cost per mechanism is \$145.00 and the cost per plastic dome is \$2.14. The total cost for this equipment purchase is \$22,071.00.

**BACKGROUND:**

Over the past three years, the Parking Program has been incrementally updating the parking meter inventory by purchasing new electronic mechanisms. With the addition of these 150 machines, the Parking Program will have 500 electronic meters within the Meter District. Duncan Industries is the manufacturer of the mechanical and electronic meters now in place and is the sole source of supply for the electronic pieces that will fit into the existing housings without any modification. The electronic meters will be installed in the Meter District's high use areas. The mechanical mechanisms that are removed will be used as replacements and/or repair parts for the remaining mechanical meters.