

**A G E N D A R E P O R T**

**DATE** September 7, 2004

**ITEM** Elk's Riverside Park Improvements Project: Change Orders 5-7 and Final Payment (O.F. 1267)

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**INITIATED BY** Park and Recreation Department

**ACTION REQUESTED** Approve Final Payment

**PREPARED BY** Benjamin Rangel, Project Manager

**APPROVED AND PRESENTED BY** Jerry Sepich, Park & Recreation Director

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**RECOMMENDATION:**

Staff recommends the approval of Change Orders 5-7 and Final Payment to Phillips Construction for the Elk's Riverside Park Improvements Project.

**MOTION:**

"I move the City Commission approve Change Orders 5-7 in the total amount of \$7,615.61 and final payments of \$18,905.36 to Phillips Construction and \$190.96 to the State Miscellaneous Tax Division for the Elk's Riverside Park Improvements Project and authorize the City Manager to execute the necessary documents and make the payments."

**SYNOPSIS:**

Phillips Construction has completed all contracted work and the Park and Recreation Department and Project Manager recommend approval of the three change orders, as well as, acceptance of the project and execution of the Final Payment. The contractor has advertised in the Great Falls, *Tribune* certifying that all contracted labor and materials have been paid to date.

**BACKGROUND:**

The project is located in Elk's Riverside Park, near the Girl Scout club house and generally includes the construction of a 26,000 square foot skate park, trails, landscaping/amenities, ADA accessible restrooms, realigned drop-off/pick-up paved turnaround area with 12 paved parking stalls, and 40 paved parking stalls along River Drive. The project was funded from a combination of sources, including a Federal Economic Development Initiative-Special Project Grant, City Park Trust Fund and City capital funding.

Phillips Construction was awarded a contract on August 5, 2003 to conduct the work for a total cost of \$930,109. Four previously approved change orders increased the contract amount to \$947,200.

Change Orders #5, 6 & 7 were to fund 1) additional minor improvements to the shutters, fascia, roof drip edge and sewer lines for the Girl Scout clubhouse; 2) installation of a section of 8 inch pipe and flap gate to accommodate storm water runoff from the new parking area along River Drive; and, 3) reinstate a previous funding deduction to help off-set some of the cost of additional improvements and added value by the skate park subcontractor. These three change orders totaled \$7,615.61 for a final contract amount of \$954,815.61.

Attachments: Final Pay Request and Change Orders 5-7