

A G E N D A R E P O R T

DATE October 5, 2004

**ITEM:** CHANGE ORDER NO. 1 AND FINAL PAYMENT: LIBRARY WEST PARKING LOT, O. F. 1394

**INITIATED BY:** PUBLIC WORKS DEPARTMENT/ENGINEERING DIVISION

**ACTION REQUESTED:** APPROVE FINAL PAY REQUEST

**PRESENTED BY:** JIM REARDEN, PUBLIC WORKS DIRECTOR

-----

**RECOMMENDATION:** Staff recommends the approval of Change Order No. 1 and Final Payment to Great Falls Sand and Gravel and the State Miscellaneous Tax Division for the Library West Parking Lot - O.F. 1394.

**MOTION:** "I move the City Commission approve Change Order No. 1 and Final Payment of \$9,776.16 to Great Falls Sand and Gravel and the State Miscellaneous Tax Division for the Library West Parking Lot - O.F. 1394, and authorize the City Manager to execute the necessary documents and make the payments."

**SYNOPSIS:** Great Falls Sand and Gravel completed all contracted work and staff recommends approval of the change order, acceptance of the project, and execution of the Final Payment.

The Commission approved the original contract price of \$39,333.35 on March 16, 2004. The project is funded by Library Reserves. Substantial completion was reached on June 30, 2004, which was also the start of the 2 year warranty period.

Change Order No. 1 provides compensation for additional landscaping at the Library West Parking Lot. The additional work results in an increase of \$279.60, for a final contract price of \$39,612.95.

**BACKGROUND:** Originally, there were not enough designated parking areas for the City Library. In order to correct this problem, the Library purchased a lot adjoining the existing parking lot. The lot was not graded or paved, which was a problem to motorists and pedestrians.

The work on this 50 by 150-foot lot consisted of furnishing all labor, materials, and equipment for the installation of asphaltic concrete pavement, reinforced concrete sidewalk and approach, curb and gutter removal and replacement, new concrete landscaping curb, and parking pin down curb. Landscaping consisted of new sod, deciduous trees, juniper bushes, flowering shrubs, and a privacy hedge. A new sprinkler system was also installed.

The parking lot now is paved and contains 21 parking stalls. The lot is now aesthetically pleasing due to the new concrete curbing and landscaping that was constructed.

City engineering staff coordinated the improvements with Library staff, prepared the plans and contract documents, and provided construction management, and inspection.

