

AGENDA REPORT

DATE July 5, 2005

**ITEM** SET PUBLIC HEARING FOR RESOLUTION 9486 TO LEVY AND ASSESS SPECIAL IMPROVEMENT PORTAGE MEADOWS MAINTENANCE DISTRICT

**INITIATED BY** ANNUAL ASSESSMENT PROCESS

**ACTION REQUESTED** SET PUBLIC HEARING

**PREPARED BY** JUDY BURG, ACCOUNTING TECHNICIAN

**PRESENTED BY** COLEEN BALZARINI, CITY CONTROLLER

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RECOMMENDATION:

Staff recommends the City Commission set a public hearing date for Resolution 9486 to Levy and Assess Special Improvement Portage Meadows Maintenance District.

MOTION:

"I move to set the public hearing on Resolution 9486 for August 2, 2005 at 7:00 p.m."

SYNOPSIS:

As part of the annual budget development and adoption procedures the Portage Meadows Maintenance Assessment Resolution must be submitted for City Commission action.

A public notice and hearing is required prior to passage of the assessment resolution. Staff is requesting the City Commission order publication of such notice and set a public hearing date for August 2, 2005.

BACKGROUND:

In order to legally provide for the necessary assessment support, State laws require City Commission hearings and passage of authorizing resolutions. Sections 7-12-4401 and 7-12-4428, M.C.A., authorize the City Commission to create and assess the costs of work, improvements, and maintenance to the owners of property within the boundaries of such districts.

The Portage Meadows Area assessment for fiscal year 05/06 will remain at \$19,786.00, the same amount assessed in FY 04/05. This will result in an assessment of \$105.81 for an average lot of 4,503 square feet.

Cc: Giles Salyer, Park Maintenance Supervisor