

**CITY OF GREAT FALLS, MONTANA
AGENDA REPORT**

**AGENDA # 3
DATE April 1, 2008**

Item Resolution 9732 – Budget Amendment Resolution
Initiated By Statutory Budget Requirements
Action Requested Conduct Public Hearing and Adopt Resolution
Prepared & Presented By Melissa Kinzler, Budget Officer
Reviewed & Approved By Cheryl Patton, Assistant City Manager

RECOMMENDATIONS

Staff recommends the City Commission:

1. Conduct the budget amendment hearing;
2. Consider any budget changes which may be recommended during the budget amendment hearing; and
3. Adopt Resolution 9732.

MOTIONS

I move the City Commission adopt Resolution 9732.

SYNOPSIS

Montana Code Annotated, 7-6-4031, requires that unless otherwise provided in state law, a public hearing is required for an overall increase in appropriation authority.

Due to unexpected expenditures, not anticipated when the fiscal year 2007-2008 budget was adopted, a budget amendment resolution for the General Fund is needed to appropriate \$316,000 as follows:

- 1) Unanticipated Animal Shelter expenditures - \$171,000

\$270,000	Personal services
132,000	Operating expenditures
<u>20,000</u>	Capital outlay expenditures
\$422,000	Total Expenditures
(115,000)	Subsidy already budgeted
<u>(136,000)</u>	Anticipated Charges for Service

\$171,000 Total Reserves Needed

- 2) Additional personal services budget Police Department – market value adjustments- \$75,000
- 3) Additional election expenditures - \$20,000
- 4) Additional expenditures for new City Manager recruitment, hiring and relocation - \$30,000

\$60,000 Total estimated costs (includes interviews, recruitment firm, and relocation)

(30,000) Amount in adopted budget

\$30,000 Total Reserves Needed

- 5) Unanticipated expenditures for a special examiner to conduct further investigation into the report prepared by the Great Falls Police Department concerning the Animal Shelter operations - \$20,000

The General Fund fund balance (reserve) at the end of Fiscal Year 2007 was \$3,108,412. The General Fund fund balance (reserve) for FY 2008 before the budget amendments is projected to be consistent with the FY 2007 balance, which would leave a project General Fund fund balance at the end of FY 2008 of \$2,792,412.

BACKGROUND

ATTACHED are:

1. Proposed Legal Notice - Budget Amendment Hearing

Notices of Hearings

MCA 7-6-4021, requires notice of budget amendment hearing.

NOTICE OF BUDGET AMENDMENT HEARING

NOTICE is hereby given that the City Commission of the City of Great Falls:

- intends to amend its annual budget;
- placed the budget amendment on file and open to public inspection at the City Clerk's Office, Room 202, Civic Center Building; and,
- set the public hearing for the amendment of the City of Great Falls 2008 Annual Operating Budget for 7 PM, Tuesday, April 1, 2008, at the City Commission Chambers, Civic Center Building.

All residents or city taxpayers desiring to be heard are invited to appear and provide written or oral comments concerning the budget amendment. For further information, please contact: City Clerk's Office, Room 202, Civic Center, 455-8451.

Lisa Kunz
City Clerk

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Publication Dates: March 23, 2008
 March 30, 2008

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