

REZONING COST ESTIMATE
(Same process used for Conditional Use Permits)

Tasks	Director	Senior Planner	Planner I	Admin. Assistant
Preliminary contact/discussion with Applicant		1	1	
Pre-application Conference	1	1	1	
Prepare Public Hearing Notice		1		
Prepare Vicinity Map			2	
Prepare list of adjacent owners, affidavits, envelopes			1	
Prepare & transmit communication to review officials		1	1	
Field inspection of site & post Public Hearing Notice			1	
Prepare Staff Report & Recommendation	1	1	3	
Planning Board Public Hearing	1	1	1	1
Prepare Minutes of Public Hearing				2
Prepare & submit Report to City Comm. (1 st Reading)	1	2	1	
Prepare & submit Report to City Comm. (Final Reading)		1	1	
Attend City Commission Hearings (2)	2			
Total Hours	6	9	13	3

Total Labor Costs	Total hours x Hourly Rates	\$ 742.50
Fringe Benefit Costs	49% x Total Labor Costs	\$ 363.83
Indirect Costs*	36% x Total Labor Costs	<u>\$ 267.30</u>

Total Estimated Cost: \$1373.63 ~ \$1400

<u>Current Rezoning Fee:</u>	<u>\$400</u>
Proposed Rezoning Fee: (Based on 50% of Total Estimated Cost)	(\$700)

* Includes paper, postage, copying, legal publication, etc. costs.

MINOR SUBDIVISION PLAT COST ESTIMATE

Tasks	Director	Senior Planner	Planner I	Admin. Assistant
Preliminary contact/discussion with Developer		1	1	
Pre-application Conference	1	1	1	
Prepare Vicinity Map			2	
Prepare & transmit communication to review officials		1	2	
Field inspection of site			1	
Prepare Staff Report & Recommendation/Findings of Fact	1	3	2	
Planning Board Meeting	1	1	1	1
Critique final draft of Minor Plat			1	
Prepare minutes of Planning Board meeting				1
Prepare & submit Report to City Commission	1	1	2	
Attend City Commission meeting	1			
Total Hours	5	8	13	2

Total Labor Costs	Total Hours x Hourly Rates	\$ 664.68
Fringe Benefit Costs	49% x Total Labor Costs	\$ 325.69
Indirect Costs*	36% x Total Labor Costs	<u>\$ 239.28</u>
Total Estimated Cost:		\$1229.65 ~ \$1200

<u>Current Minor Plat Fee:</u>	<u>\$300</u>
Proposed Minor Plat Fee: (Based on 50% of Total Estimated Cost)	(\$600)

* Includes paper, postage, copying, legal publication, etc. costs.

MAJOR SUBDIVISION PLAT COST ESTIMATE

Tasks	Director	Senior Planner	Planner I	Admin. Assistant
Preliminary contact/discussion with Developer		2	2	
Pre-application Conference	1	1	1	
Prepare Public Hearing notice		1		
Prepare Vicinity Map			2	
Prepare list of adjacent owners, affidavits, envelopes			1	
Prepare & transmit communication to review officials		2		
Development Review Committee meeting	1	1	1	
Field inspection of site/post Public Hearing Notice		1	1	
Prepare Staff Report & Recommendation/Findings of Fact	1	5	3	
Planning Board Public Hearing	1	1	1	1
Prepare minutes of Planning Board Public Hearing				2
Prepare & submit Report to City Comm on Prel Plat	1	2		
Prepare Public Improve. Agreement & related documents		4	1	
Critique Final Plat & related documents			1	
Prepare & submit Report to Planning Board (Final)	1	1		
Prepare & submit Report on Final Plat to City Comm	1	1		
Attend City Commission meeting (1)	1			
Total Hours	8	22	14	3

Total Labor Costs	Total Hours x Hourly Rates	\$1169.52
Fringe Benefit Costs	49% x Total Labor Costs	\$ 573.06
Indirect Costs*	36% x Total Labor Costs	<u>\$ 421.03</u>

Total Estimated Cost: \$2163.61 ~ \$2200

Current Major Plat Fees: Prel: \$500/ Final \$200
Proposed Major Plat Fee: (Based on 50% of Total Estimated Cost) (Prel: \$800/Final \$300)

* Includes paper, postage, copying, legal publication, etc. costs.

ANNEXATION COST ESTIMATE

(Additional functions and costs beyond zoning process costs)

Tasks	Director	Senior Planner	Planner I	Admin. Assistant
Prepare Staff Report & Recommendation	1	2	1	
Prepare Annexation Agreement	1	4	2	
Prepare & submit Report to City Comm. (1 st Reading)		2	2	
Prepare & submit Report to City Comm. (Final Reading)		2	1	
Total Hours	2	10	6	

Total Labor Costs	Total Hours x Hourly Rates	\$ 443.34
Fringe Benefit Costs	49% x Total Labor Costs	\$ 217.24
Indirect Costs*	36% x Total Labor Costs	<u>\$ 159.60</u>

Total Estimated Cost: \$ 820.18 ~ \$800

<u>Current Annexation Fee:</u>	Annexation Petition	\$100
	Agreement	\$200
	Resolution	<u>\$100</u>
	Total	<u>\$400</u>

Proposed Annexation Fee: (Based on 50% of Total Estimated Cost)	
Annexation Petition	(\$100)
Agreement	(\$200)
Resolution	<u>(\$100)</u>
Total	<u>(\$400)</u>

* Includes paper, postage, copying, legal publication, etc. costs.

ZONING DETERMINATION COST ESTIMATE

Tasks	Director	Senior Planner	Planner I	Admin. Assistant
Research property records and related files/sources			2	
Prepare Zoning determination documentation	.5	.5	.5	
Total Hours	.5	.5	2.5	

Total Labor Costs	Total Hours x Hourly Rates	\$ 78.26	
Fringe Benefit Costs	49% x Total Labor Costs	\$ 38.35	
Indirect Costs*	36% x Total Labor Costs	<u>\$ 28.17</u>	
Total Estimated Cost:		\$ 144.78 ~	\$145

Current Zoning Determination Fee: \$25

Proposed Zoning Determination Fee: (Based on 50% of Total Estimated Cost) (\$75)

* Includes paper, postage, copying, legal publication, etc. costs.