



Revised

Item: Contract Bid Award: 2009 CDBG Community Recreation Center Electrical Retrofit

Initiated By: Park and Recreation Department

Prepared By: Rebecca Richards, Recreation Center Supervisor

Presented By: Marty Basta, Park and Recreation Director

Suggested Motion:

1. Commissioner moves:

"I move the City Commission award a contract in the amount of \$34,350 to Cascade Electric for the 2009 CDBG Community Recreation Center Electrical Retrofit, O.F. 1443.7, and authorize the City Manager to execute the contract."

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation:

Staff recommends the City approve the contract to Cascade Electric for the 2009 CDBG Community Recreation Center Electrical Retrofit, O.F. 1443.7.

Background:

Significant Impacts

This project will replace the aging electrical system at the Community Recreation Center and bring the panels into compliance with the National Electric Code (NEC).

Workload Impacts

Community Recreation staff applied for and received the CDBG Grant. CTA was contracted to design the project; CTA will also perform construction inspection and contract administration duties. The Community Development Department will administer the CDBG program and perform grant and other administrative duties.

Purpose

This project will replace the electrical panels and feeder lines that are original to the building

and are approximately 60 years of age; and will increase the electrical capacity of the building.

Project Work Scope

Approximately 12 panels and the main distribution panel will be replaced and will condense the existing panel system.

Evaluation and Selection Process

Four bids were received and opened for this project on August 26, 2009. The base bids ranged from \$34,350 to \$77,900 (one of the four bids was in the amount of \$98,884 but was rejected because they did not provide all of the required bid documents). Cascade Electric submitted the low bid and has executed all the necessary documents. Cascade Electric is an established and responsible contractor.

Conclusion

City staff recommends awarding the contract to Cascade Electric in the amount of ~~\$38,350~~ \$34,350.

Concurrences:

The bids were received by Lisa Kunz, City Clerk and reviewed by Brad Gilchrist, Electrical Engineer in Training (EIT) with CTA.

Fiscal Impact:

The attached bid tabulation summarizes bids that were received. This project will be funded through a Community Development Block Grant. The grant was awarded in the amount of \$101,200. The project will result in significant energy savings for the Community Recreation Center.

Alternatives:

The City Commission could vote to deny award of the contract; resulting in the CDBG funds being returned and the project being cancelled.

Attachments/Exhibits:

1. Bid tabulation is attached.

