

The following is a list of events and actions Staff took to eliminate the hazard:

<u>Action</u>	<u>Date</u>
• Initial complaint received by staff	June 11, 2008
• Initial inspection of property	June 11, 2008
• Photographs taken	June 12, 2008
• Initial 30-day repair notice mailed	June 12, 2008
• Talked to Tony Ehnes, who stated that repairs would be made by August 1.	July 21, 2008
• Second notice (certified) sent	April 21, 2009
• Letter came back unclaimed	May 27, 2009
• Placed a call to Tony Ehnes, left message. No return call.	May 27, 2009
• Request for bids	May 27, 2009
• Award bid to lowest bidder	June 1, 2009
• Contractor started repairs	June 3, 2009
• Concrete was vandalized, had to be removed	June 4, 2009
• Final inspection for completion of work	June 11, 2009

The following is a list of costs incurred in making the repairs:

• Removal and Replacement of 475 square feet of 4” Sidewalk and 50 square feet of 6” reinforced Sidewalk	\$ 2,787.00
• Inspector, 6 hours at \$ 45.00 per hour	\$ 270.00
• City Engineer, 2 hours at \$ 90.00 per hour	\$ 180.00
• Administrative, 3 hours at \$ 30.00 per hour	\$ 90.00
• Publishing of Legal Ad (Notice of Public Hearing)	\$ 65.00
• Driveway/Sidewalk Permit	\$ 60.00
• Recording fee, 2 of pages at \$ 7.00 each	\$ 14.00
• Certified mail	\$ 9.28
Total Costs Incurred	\$ 3,475.28

cc: Coleen Balzarini, Fiscal Services Director  
Kelly Audet, Risk Manager  
Judy Burg, Fiscal Services Tax/SID